



**Bureau of Energy Efficiency (BEE)**  
**(A Statutory body under Ministry of Power, Govt. of India)**  
**4th Floor, Sewa Bhawan, R.K. Puram, New Delhi-110066**

**CIRCULAR**

**Subject: Vacancy Circular for engagement of retired Government servant as Consultant in Bureau of Energy Efficiency.**

Bureau of Energy Efficiency (BEE) is a statutory body under the Ministry of Power, Government of India. Its Mission is to assist in developing policies and strategies with a thrust on self-regulation and market principles, within the overall framework of the Energy Conservation Act, 2001, and with the primary objective of reducing energy intensity of the Indian economy. BEE co-ordinates with designated consumers, designated agencies and other organizations to recognize, identify and utilize the existing resources and infrastructure, in performing the functions assigned to it under the Act. The Energy Conservation Act provides for regulatory standard setting and promotional functions to the organization.

BEE invites application from retired Government officers not below the level of Joint Secretary / Director in Ministries/Departments of Government of India /Autonomous Body/ PSU/ Statutory Body for engagement as consultant. The details of engagement are as under:

1.	Designation	Consultant / Assistant Legislative Counsel
2.	Period of Engagement	Period of engagement will be initially for a period of one year, from the date he/she joins the BEE office, which can be extended on the recommendations of Controlling Officer and requirement of the project.
3.	No. of Personnel required	01
4.	Place of Posting	Delhi
5.	Remuneration per month	As per the prevailing rules of Govt. of India subject to maximum of Rs.1.25 Lakh.  Outstation Travel: As per Govt. norms and entitlement.
6.	Age Limit	Not beyond 63 years on the closing date of applications and should be in good health for discharging his official duties.
7.	Education Qualification	Bachelor's degree in Law from a recognized University. Master's in Law will be given preference.  Should have experience in regulatory matters related to Power &

		Energy sector. Preference will be given to individuals having experience with SERC on regulatory affairs.
8.	Eligibility	Retired Govt. Officers of the Central/ State Govt department/ Autonomous Body/ PSU/ Statutory Body who had worked as Joint Secretary / Director in Level 14 / Level 13 or above.
9.	Desirability	Experience in legal matters related to Energy policy, tariffs, regulations etc. will be given preference.
10.	Scope of work	<p>Handle regulatory / legislative matters related to DISCOM particularly with SERCs, CERCs, APTEL, Ministry of Law.</p> <p>Support in framing regulations on subjects under the jurisdiction of BEE as mandated under EC Act, 2001.</p> <p>Data Analysis and simulation on various issues such as data related to power system operations, Deviation settlement mechanism etc.</p> <p>Regulatory impact Assessment on current regulations and proposed regulations.</p> <p>Collation of Financial and Technical data pertaining to DISCOMs.</p> <p>Draft legislations / Explanatory Memorandum related to energy and power sector.</p> <p>Deal with all kinds of petitions related to DISCOM.</p>
11.	Closing date for submission of applications	Application in prescribed format as Annexure-B along with 2 passport size photographs and self- attested copies of educational qualification, experience certificates, PPO and related documents may be submitted by 18.08.2023.
12.	Application to be forwarded to	Secretary, Bureau of Energy Efficiency, 4th Floor, Sewa Bhawan, R.K. Puram, Sector-I, New Delhi 110066".
13.	Selection Method	Candidates meeting the eligibility criteria would be shortlisted and called for interaction

### **Other General Information:**

The competent authority in the Bureau reserves the right to relax the eligibility and other criteria in case of exceptionally outstanding candidates.

Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be false and incorrect.

The selected candidate will be offered engagement purely on contract basis. The selected candidate will not have any right to seek regularization in the Bureau.

The number of positions is tentative and may vary depending upon the requirement of BEE.

The hiring process may be cancelled at any stage at the discretion of BEE without giving any reason thereof.

Date: 18.07.2023

Secretary  
Bureau of Energy Efficiency

**CURRICULUMVITAEPERFORMA**

1.	NameandAddress(inBlockLetters)					
2.	DateofBirth(inChristianera)					
3.	Email					
4.	MobileNo.					
5.	Residential Address					
6.	Educational Qualifications					
7.	DateofSuperannuation/ Retirement (If/any)					
8.	Ageasonclosingdate (YY/MM)					
9.	PPONo.(Enclosecopy)					
10.	Postheldatthetimeofretirement					
11.	Organizationcurrentlyworking,ifany					
12.	OrganizationSuperannuatedfrom					
13.	Details of Departmental examqualified,ifany					
14.	DetailsofEmployment,inchronologicalorder.Encloseaseparatesheetdulyauthenticatedbyyoursignature,ifthespacebelowisinsufficient.					
	<b>Office/Institution</b>	<b>Postheld</b>	<b>From</b>	<b>To</b>	<b>Scale of Pay and BasicPay</b>	<b>Natureofduties (indetail)</b>

15.	Knowledge/experience of MS Office Tools (Word/Power Point/Excel etc.)				

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this circular and accept all the terms and conditions for engagement of consultants.

I shall provide the references in respect of my assignments done in last three years as and when required.

Date \_\_\_\_\_

(Signature of the Candidate)

Place \_\_\_\_\_