

Annexure-‘A’

**APPLICATION FOR APPOINTMENT OF COMPANY SECRETARY ON CONTRACT BASIS
(CONSOLIDATED PAY)**

Name in full(In Block Letters) :

1. Father’s/Husband’s name :
2. Sex(Male/Female) :
3. Address for communication :



- Telephone Number :
Mobile Number :
E-mail Address :
Permanent Address :
4. Date of birth :
Age as on 01.08.2024 :
5. Nationality :
6. Marital status :
7. Edu /Professional Qualifications :
8. Salary expectation :

(Starting from Matriculation or equivalent onward)

Sl. No.	Examination Passed	Mode of Education (Full time/Part Time)	Year of Passing	Board/University	Class/ Division	CGPA/% of Marks	Main Subjects

10 Experience(including present employment)

Sl. No.	Name of Employer	Employment Type (Govt / PSU)	Designation	Pay Scales & Basic Pay	Date of Joining	Date of Leaving & Reason of leaving	Nature of duties performed

11 Languages known:

12 Any Other Information such as experience, training, publications, etc in support of suitability of the post

UNDERTAKING

I solemnly declare that

The information given above is correct and complete. If any information at any stage is found incorrect, I shall be responsible for the same.

Name &Signature of the Applicant

Place:

Date: